

Celebrant Wedding Terms and Conditions/Contract

Celebrant: Steve Pritchard-Jones – Top Note Ceremonies ‘at your service’

My primary objective at Top Note Ceremonies is to provide exceptionally professional, remarkable, and unforgettable ceremonies for all my clients. To ensure clarity and mutual understanding of expectations, the following terms and conditions are established as part of my service, aimed at safeguarding my clients' interests.

The initial consultation will be conducted in the format chosen by the clients, whether it be face-to-face, virtual, or via telephone/email.

It's important to note that wedding ceremonies conducted by Top Note Ceremonies are not legally binding; it remains your responsibility if you desire to formalise your marriage as a legally recognised marriage.

The booking fee, deducted from the final balance, is non-refundable, and full payment must be made with cleared funds 30 days before the ceremony date. In the event of cancellation, Top Note Ceremonies reserves the right to retain any payments received. However, any refunds are subject to the discretion of Steve Pritchard-Jones.

As the client, you agree to pay the non-refundable booking fee of £150 and the remaining balance at least 30 days prior to the wedding day.

If the ceremony date needs to be rescheduled, Top Note Ceremonies will make every effort to reach a mutually agreeable alternative date.

Should the rare circumstance arise where Steve Pritchard-Jones is unable to attend the ceremony due to exceptional circumstances, Steve will personally arrange for another qualified and respected celebrant to deliver the ceremony, ensuring that all your requirements are seamlessly passed on.

The initial draft of the script will be completed within 6 weeks of receiving the questionnaire. Subsequently, the second draft will be prepared within 2 weeks of receiving your amendments.

The script is copyrighted to Top Note Ceremonies until the day of the ceremony at which point it is handed over to the Client and will not be used in future script writing activities.

Crafting the perfect wedding ceremony requires completion of The Wedding Ceremony Questionnaire, as well as meetings and communication via various channels. Prompt responses to requests for information are essential.

Top Note Ceremonies reserves the right to retain any material used in any ceremony script in order to use as an example script for other clients; however, will not be duplicated.

To ensure the seamless delivery of the wedding ceremony, it's expected that the final version of the ceremony is approved by the client no later than one month prior to the wedding.

You agree to communicate any last minute changes to the ceremony details, such as music, vows, or participants, with reasonable notice of at least one week before the scheduled ceremony date.

Top Note Ceremonies assumes no liability for accidents or injuries during ceremonies.

Clients are responsible for obtaining venue approval for unity candles rituals.

Travel costs are incurred at a rate of 0.50 per mile for journeys exceeding the initial 30 miles, which are free. I am prepared to travel across the United Kingdom and abroad.

In cases of lateness due to circumstances beyond control, such as traffic or extreme weather, Top Note Ceremonies will not be held responsible. For venues located over 100 miles away, an overnight stay is recommended to avoid lateness issues.

Clients must provide GDPR consent to allow Top Note Ceremonies to collect, process, and store personal data for communication purposes, in compliance with UK GDPR legislation.

Top Note Ceremonies consents to the sharing of photos in which Steve appears on social media. Clients also agree to the sharing of ceremony images for promotional purposes, provided full written permission is obtained from the photographer or image owner. Any objections regarding image use should be communicated in writing to Top Note Ceremonies, who will honour such requests.

Please carefully review, sign, and return a copy of your contract, retaining one for your records, as failure to do so may result in the withdrawal of services.

We hereby confirm our wish for you to serve as our Celebrant at our Wedding Ceremony.

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| Price quoted: |
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We will pay a non-refundable booking fee of £150 and agree to pay the remaining balance at least 30 days prior to the wedding.

Bank details: Starling Bank

Account name: Stephen Pritchard-Jones

Sort Code: 60-83-71

Account no: 66293995

Signed:

Print name:

Dated: